



AJAX Employment Application

PO Box 4031
 Cuyahoga Falls, OH 44223-4031
Phone: 330-928-4543
Fax: 330-923-6670
 www.ajaxcommercialcleaning.com
Email: info@ajaxcommercialcleaning.com

Date:

Personal Information

Name:	<input type="text"/>		
Address:	<input type="text"/>	Apartment/Unit#	<input type="text"/>
City/State:	<input type="text"/>	Zip/Postal Code:	<input type="text"/>
Home Phone:	<input type="text"/>	Cell Phone:	<input type="text"/>
Alternative Phone:	<input type="text"/>	Email:	<input type="text"/>
SS Number:	<input type="text"/>	Birth Date:	<input type="text"/>

Emergency Contact Information

Name:	<input type="text"/>		
Address:	<input type="text"/>	Apartment/Unit#	<input type="text"/>
City/State:	<input type="text"/>	Zip/Postal Code:	<input type="text"/>
Primary Phone:	<input type="text"/>	Alternative Phone:	<input type="text"/>
Relationship:	<input type="text"/>		

Job Availability/Prior Employment with Company Information

Positions Applied for: When available to begin work?

Hours Available to Work:

Mon	<input type="text"/>
Tues	<input type="text"/>
Wed	<input type="text"/>
Thurs	<input type="text"/>
Fri	<input type="text"/>
Sat	<input type="text"/>
Sun	<input type="text"/>

Have you ever worked for Ajax before: yes no
 If yes, please list dates

Do any friends or relatives work for Ajax: yes no
 If yes, please list names

Full-Time part-time Full or part-time

Background Information

List all states and counties of residence for the past seven years:

Have you ever used names or social security numbers other than those stated in the first section of this application? If yes, please list:

Have you ever been convicted of a crime: yes no
 If yes, please explain

Previous Employment

1.

Name of Employer:		Name of last supervisor:	
Complete Address:		Phone:	

Dates of employment: From: To: Salary: Starting: Ending:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

2.

Name of Employer:		Name of last supervisor:	
Complete Address:		Phone:	

Dates of employment: From: To: Salary: Starting: Ending:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

3.

Name of Employer:		Name of last supervisor:	
Complete Address:		Phone:	

Dates of employment: From: To: Salary: Starting: Ending:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

4.

Name of Employer:		Name of last supervisor:	
Complete Address:		Phone:	

Dates of employment: From: To: Salary: Starting: Ending:

Last job title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

90 Day Introductory Period

All new AJAX Commercial Cleaning, Inc. employees are considered to be in an initial introductory period for the first ninety-(90) DAYS of employment. During this period, the company and the employee will have the opportunity to determine whether further employment with the company is mutually desirable.

Nothing about this initial introductory period changes the fact that all employment with the company is "AT WILL" and the employment relationship can be terminated by either the employee or the company at the time during or after the initial introductory period, for any reason, with or without cause.

I have read and understand the terms of the 90 Days Introductory Period.

I agree: yes no

Background Check

If you check "yes", you give your permission for AJAX Commercial Cleaning, Inc. to perform a pre-employment criminal background check as a condition of gaining employment with the company.

Additionally, you are also giving permission for AJAX Commercial Cleaning, Inc., to perform criminal background checks every six months during the term of your employment with AJAX Commercial Cleaning, Inc., as a condition of your continued employment with the company.

In order to become and remain a bonded employee of AJAX Commercial Cleaning, Inc., a history of criminal activity, or current criminal activity, is unacceptable.

These background checks will be held in the strictest confidentiality. The information obtained by AJAX Commercial Cleaning, Inc., through these criminal background checks, will be made available to clients where you perform contracted cleaning services, upon their request.

I have read and understand the terms of this document, and give my permission for Ajax Commercial Cleaning, Inc. to perform criminal background checks, and share this information with clients where I will be performing contracted cleaning services.

I agree: yes no

Drivers License

Do you have a drivers license? yes no

State of issue:

Have you had any accidents in the past 3 years? yes no

How many?

Do you had any moving violations in the past 3 years? yes no

How many?

Job Related Skills

Skills:

Typing:

Computer: PC Mac Both

List Computer Software Applications:

Use this space to add any additional information necessary to describe your full qualifications for the position which you are applying:

Do you know any languages besides English? If responding "yes" please list languages that you speak and read fluently: yes no

Schools and Military

Type of School	Name of School and Complete Mailing Address	No. Years Completed	Major or Degree
High School			
College Bus. or Trade School			
Professional School			
Other			

Have you ever, (or are you currently) served in the United States Military? If responding "yes", please answer the following: yes no

Branch of Military, and dates served:

Status of discharge (or current status)

References

Please list two (2) references other than relatives and previous employers

Name	<input type="text"/>	<input type="text"/>
Position	<input type="text"/>	<input type="text"/>
Company	<input type="text"/>	<input type="text"/>
Phone	<input type="text"/>	<input type="text"/>

False or misleading statements during the interview and on this form are grounds for terminating the application process, or if discovered after employment, terminating employment. All qualified Applicants will receive consideration without discrimination because of sex, marital status, race, age, creed, national origin, or the presence of disabilities. All information submitted in this employment application will be treated as confidential information for the exclusive use of Ajax Commercial Cleaning, Inc.

I have completed this employment application with factual information to the best of my ability. I have read and understand the above paragraph and abide by the consequences of providing false information on this application for employment.

I agree: yes no